



22nd March 2021

Dear Parents,

Parents Evening- Online Appointment Booking System

I would like to invite you to attend our Virtual Parents' Evening after the Easter half term. This will give you the opportunity to see how your child has settled back into school and ask any questions that you may have.

The appointments will be held via Zoom on the following dates:

Tuesday 13th April – All classes

Thursday 15th April – All classes except 3S

Tuesday 20th April – 3S only with Mr Sinnamon & Mrs Valente

Times: 3.30pm – 4.50pm and 5 – 6pm

3S will have their 2nd parents evening on the 20th April so that both Mr Sinnamon and Mrs Valente can attend again.

We will be using the Arbor online booking system for the first time which allows you to choose your own appointment times with teachers. Once you have placed a booking you will receive an email confirming your appointment details. Information on how to book can be found below.

The booking system will open at 3.30pm today and will close at 3.30pm on Monday 12th April. Should you wish to make any changes after this date please contact the school office. We recommend that you make your appointments as soon as possible as the school will be closed for half term from 29th March up until 12th April and there will not be anyone available to assist you during this time.

To book an appointment:

Log into your Arbor App/Parent Portal and select "Guardian Consultations." Select the date and follow the instructions to book a time slot for your child's teacher. Following this you will receive a confirmation email and the details of your booking will be visible on your account.



National Support School
designated by



**National College for
Teaching & Leadership**

Registered Office: Preston Hedge's Primary School
Wootton Hope Drive, Wootton Fields, Northampton NN4 6BU
t: 01604 665860 f: 01604 665861
e: head@prestonhedges.northants-ecl.gov.uk
www.prestonhedges.northants.sch.uk
Registration number 08282041 England & Wales

Please only book 1 appointment per child per family. We are aware that we have separated parent families, and that different appointments are required and for this reason one appointment per parent is permitted.

If you do not have access to the internet or have any issues accessing the parent app/portal please contact the school office who will be happy to add appointments on your behalf.

Meeting details will be emailed out prior to the start of the parents evenings.

Yours sincerely

A handwritten signature in cursive script, appearing to read 'T. Coles'.

Mrs Tracey Coles
Principal